

Application to the Minister for Health, under the Misuse of Drugs Act 1977 to 2016, and Regulations made thereunder, seeking a licence for cannabis for medical use

Minister for Health,  
Department of Health,  
Block 1,  
Miesian Plaza,  
50 - 58 Lower Baggot Street,  
Dublin, D02 XW14  
[INSERT DATE]

Dear Minister,

I, **[Name of prescribing doctor, title, and professional relationship to patient]** an Irish registered medical practitioner **[Medical Council Registration Number]**, hereby apply to the Minister for Health for a licence under the Misuse of Drugs Act 1977 to 2016, and Regulations made thereunder, in order to treat my patient with cannabis-based products which contain tetrahydrocannabinol (THC). These products will be used solely for medical purposes.

My patient, who I intend to treat within the terms of this licence, is detailed below.

**[Name, address & date of birth of patient]**

Details of the patient's legal guardian or the patient's appointed representative acting on their behalf; (this information is required by Customs & Revenue for import of the cannabis product, if it is not being imported by the licensee or by the patient).

Details of authorised medicines prescribed to this patient to date for the medical condition being treated.

Justification as to why it is appropriate in this patient's specific circumstances to prescribe THC-based cannabis product.

Name, form, strength, brand name of the cannabis-based product which it is proposed will be prescribed and administered to the patient.

The source/ supplier of the cannabis-based product, e.g. pharmacy/ manufacturer.

I have advised my patient of the potential risks and benefits of using cannabis and they understand same. It is my medical opinion that the potential benefit to the patient outweighs any potential risk of using cannabis for medical purposes.

I request, that in accordance with the Misuse of Drugs Act 1977 to 2016, I am granted a Ministerial Licence to prescribe, import, possess and administer tetrahydrocannabinol (THC) for medical purposes.

Signed by the applicant,

**[Practice Name, Practice address, IMC number and contact details of the prescribing doctor]**

## Checklist

Checklist for practitioners who wish to apply for a licence under the Misuse of Drugs Act 1977 to 2016

- Use this checklist to ensure that your application for the above patient meets the minimum requirements to be considered valid.
- Each of the below requirements should be addressed in your application.
- While the minimum information required is detailed, each should be edited and expanded upon as appropriate to provide the relevant information for your patient.

A valid application will include

- A signed application letter which summarises the application (template supplied or similar):
  - name, practice details, address and registration/ IMC number
  - the patient's name, address and date of birth.
  - details of the patient's legal guardian or patient appointed representative acting on behalf of; if relevant. This information is required by Customs & Revenue for import of the cannabis product, if it is not being imported by the licensee or patient.
- A detailed outline of the medical treatment the patient has received to date.
- Justification as to why it is appropriate in this patient's specific circumstances to prescribe THC-based cannabis product.
- Name, form, strength, brand name of the cannabis-based product which it is proposed will be prescribed and administered to the patient.
- The source/ supplier of the cannabis-based product, e.g. pharmacy/ manufacturer.

- ❑ The arrangements for the on-going clinical monitoring and care of the patient once the cannabis-based treatment has commenced.
- ❑ A signed endorsement from the patient's consultant who is responsible for the management of the patient and who is prepared to monitor the effects of the treatment over time.
  - Note; this is not required where the application is being made directly by the patient's consultant and it is made clear in the application that the consultant will supervise all aspects of the treatment.
- ❑ All relevant documentation (e.g. expired licences, forms of receipt for cannabis products which have been obtained) relating to any earlier licence applications, has been returned as required under the conditions of the licence.